

# \*\*\* EMPLOYMENT OPPORTUNITY \*\*\*



## UNITED STATES DISTRICT COURT EASTERN DISTRICT OF ARKANSAS

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Position Title:	Law Clerk to a District Judge (One or More) <i>(Anticipated start date - August 2025)</i>
Location:	Little Rock Office - Announcement #22-J08
Closing Date:	Open Until Filled
Starting Salary/Range:	JSP Grade 11 to 13 (\$66,214 - \$94,373)* *depending on qualifications and experience
Tour of Duty:	Full-time, Term Appointment

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**Position Overview:** The United States District Court for the Eastern District of Arkansas has a position open for a law clerk to a United States District Judge. A law clerk to a United States District Judge performs substantive review, research, and writing and is responsible for preparing orders, drafting opinions, and making recommendations to the Judge addressing a variety of topics in both civil and criminal litigation. There is daily interaction with the Judge concerning legal and court-related issues. Appointment longevity is determined at the discretion of the Judge.

**Qualifications:** To qualify for the position of law clerk, a person must be a graduate of an accredited law school, have excellent academic grades, and possess superior legal research and writing skills. Top 20 law school, top 15% of class, and experience on the editorial board of law review are preferred.

To apply, submit undergraduate and law school transcripts, two writing samples, and resume, including education, experience, and references to:

**Clerk, United States District Court 22-J08  
600 West Capitol, Room A149  
Little Rock, AR 72201-3325**

Only the most qualified applicants will be interviewed. This position is subject to mandatory EFT participation for payment of net pay. Must be a U.S. Citizen or permanent resident seeking citizenship. The selected candidate must successfully complete FBI and local background checks as a condition of employment.

\*\*\*\* The Court is an Equal Opportunity Employer \*\*\*\*

December 7, 2022

Announcement #22-J08