

***** CAREER OPPORTUNITY *****



**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF ARKANSAS**

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| Position Title: | Term Law Clerk |
| Location: | Jonesboro Office - Announcement #24-J04 |
| Closing Date: | 28 June 2024 |
| Starting Salary/Range: | JSP Grade 11/1 to 13/1 (\$72,553 - \$103,409)* <i>*depending on qualifications and experience</i> |
| Tour of Duty: | Full time |

Position Overview: U. S. District Judge D. P. Marshall Jr. seeks a law clerk who will concentrate on civil cases. The position is full time for two years. The start date is 15 August 2025, and the term ends 15 August 2027.

Qualifications: Juris doctorate. Top one third of law school class, and law review or moot court or similar experience, required. Bar membership and federal litigation experience preferred. Excellence — in character, lawyering skills, time management, and writing — essential.

All applications will be held in confidence. Applicants should send a cover letter, resume, college and law school transcripts (non-certified copies will do), writing sample, and three letters of recommendation to:

**Clerk of Court
United States District Court #24-J04
600 West Capitol, Room A149
Little Rock, AR 72201-3325**

Employees of the U. S. District Court are entitled to benefits, which may include health benefits, life insurance, flexible spending accounts, scheduled holidays, and periodic salary increases. This position is subject to mandatory Electronic Funds Transfer participation for payment of net pay. The selected candidate must successfully complete an FBI and local background check as a condition of employment. Only the most qualified applicants will be interviewed.

**** The Court is an Equal Opportunity Employer ****