

**FILED**

APR 07 2020

IN THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF ARKANSAS  
IN OPEN COURT  
JAMES W. McCORMACK, CLERK  
*[Signature]*  
DEPUTY CLERK

IN RE: COURT OPERATIONS DURING COVID-19 PANDEMIC —  
ELECTRONIC FILING OF ADMINISTRATIVE RECORDS IN  
SOCIAL SECURITY APPEALS

**ADMINISTRATIVE ORDER FOUR**

The United States Attorney has informally advised the Court that, because many federal employees are working remotely, printing paper administrative records in Social Security appeals will be very difficult. Local Rule 5.1 requires conventional filing and service of these records. To address the extraordinary circumstances, and keep these cases moving forward, the Court directs the following actions. From today until 30 September 2020, the United States must timely file and serve the administrative record in all Social Security appeals electronically through CM/ECF. Within ninety days of the electronic filing, the United States must file and serve the paper record conventionally. The electronic copy of the record will be available only to the parties and the Court.

SO ORDERED.

*D.P. Marshall Jr.*

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D.P. MARSHALL JR.  
CHIEF JUDGE

*7 April 2020*